The President, Gary Harrison, KØBC called the meeting to order, at 7:59 A.M. on October 26, 2001 at the Marriott Hotel, Airport South, Miami, Florida.

Roll Call

A roll call of the members was conducted with the following officers in attendance: President, Gary Harrison, KØBC; Vice-President, Croft Taylor, VE3CT; Secretary, Charles Walbridge, K1IGD; Treasurer, Duke Knief, W4DK. Directors present were: Harold Chase, W1EES; Arch Doty, W7ACD; John Johnston, W3BE; Art Kunst, W3WM; Leonard Nathanson, W8RC; Alan Pickering, KJ9N; and George Roach, VE3BNO. Also present were: Leland Smith, W5KL, President Emeritus; Jim Walsh, W7LVN, General Manager; and Wes Randles, W4COW, Historian. Absentees were: Dan Copeland, NØDT, Bill Wheeler, KØDEW; Jim Williams, K6HIO; and Past President, Jack Kelleher, W4ZC. Guests included: Larry McCalvy, WA9JMO, Chairman of the 2001 cruise; and candidates for the position of Director: Jay Hyman, W2CSS and Bill McGrannahan, NØZL. New Finance Committee member Frank Harris, WA4PAM, was also present.

Moment of Silence

The Board observed a moment of silence for all QCWA Silent Keys, including Steve Linn, N4CAK, and Karen Kincade, an attorney at the FCC, who was on the flight that crashed into the Pentagon.

Review of Proposed Agenda

There were no additional items added to the agenda Minutes of the Toronto, Ontario, Canada Board of Directors Meeting

Minutes of the Toronto, Ontario, Canada meeting of October 12, 2000 were distributed to Board members last fall and, after minor wording change for the Distinguished Service Award presented to Duke Knief, W4DK, at the meeting, were approved as presented.

Reports of the Officers

President's Report - President Harrison reported on the results of the audit conducted earlier this year. While the audit suggested some possible changes to our handling of funds, none were deemed to be significant and are not being considered.

The issue of associate membership was discussed based on e-mail and personal contacts of President Harrison at the various chapter meetings and hamfests. The majority consensus was that an associate membership category at the National level was not desired by the current membership. Discussion among the board members concluded that the issue is really a chapter issue and that the board encourages chapters to invite guests who might be interested in becoming a QCWA member. On a MOTION by Treasurer Knief, it was VOTED that there be no change in the QCWA Constitution relative to the associate member status. Director Johnston was tasked with preparing a position paper for the Journal stating the Board's position. This paper will state that the chapters may have
President Harrison visited nine Chapters and seven hamfests this past year. ARRL headquarters was also visited where our working agreement between QCWA and ARRL is being reviewed by the ARRL.

On a MOTION by Treasurer Knief, it was VOTED to direct the General Manager to modify the QCWA ads offering to waive the $3 initial registration fee for new members when they quote the ad. This will be for a limited time to determine which ads are getting the most attention and at the discretion of the President.

Vice-President's Report - Vice-President Taylor's report presented several items for consideration. Two items were resolved as follows:

After discussion about the Director's Net, scheduled Sunday afternoon at 1930 hours UTC on 14,320 Khz just prior to the regular QCWA SSB net at 2000 hours UTC, it was the consensus of the group that e-mail has replaced the need of that net to coordinate activities between Officers and Directors. Therefore, that net is no longer considered active.

QSO Party rules have stabilized and there are no plans to make any major changes at this time. Computer logging programs and electronic filing of results are two goals for the future. Some discussion addressed the adding of digital modes in the future with the same points to be awarded as a CW contact. To that end, digital modes such as RTTY, PSK31 and MFSK will be included in the 2002 QSO party rules, to be published in the Spring and Fall Journals and to be posted to the QCWA Web pages.

Secretary's Report - The following items acted upon since the Ontario meeting using the e-mail procedure stipulated in the Director's Guide:

It was MOVED and VOTED to change the By-laws to grant Life Membership to members receiving their 75-year service award.

It was MOVED and VOTED to award Member of the Year for 2000 to Leroy Baldwin, WØOFY, acknowledging his years of service in tabulating election results.

It was MOVED and VOTED to award the Presidential Award for 2000 to Joseph Casey, KB1YX, and Riley Hollingsworth, K4ZDH, of the FCC, for their effort on behalf of Amateur Radio.

It was MOVED and VOTED to reinstate Duke Knief, W4DK, to the position of Treasurer until the 2002 election, replacing Don Doughty, W6EEN, who resigned due to health.

It was MOVED and VOTED to accept a revised Scholarship Committee report which modified the amounts to be awarded for 2002.

It was MOVED and VOTED to award the Hall of Fame Award to Walt Maxwell, W2DU, for his contributions in the theory of transmission lines, antennas, and matching systems over the years.
It was MOVED and VOTED to accept the offer of Chapter 45 (Citrus Chapter) to host the 2002 convention.

Treasurer's Report - Treasurer Knief's report summarized the current financial position in the QCWA's accounts with Charles Schwab for both the general account and the Scholarship account. The Treasurer noted that the organization lives on the dues of our members and the dividend/interest received in the Schwab general account. Since our biggest expense is the Journal, any additional advertising will reduce the demand for funds from our general account.

The Treasurer also stated that the Financial Guidelines adopted in 1998 should be reviewed and updated. The Schwab accounts are different in purpose but the Guidelines are applied equally.

On a motion by Treasurer Knief, it was MOVED and VOTED to transfer $10,000 from the "set aside" (known as the Headquarters Fund) portion of the Schwab General Account to the Schwab Endowment Fund. The money moved represents funds that were direct contributions from the membership. These funds, therefore, meet the requirement of matching member contributions to the original $10,000 contribution, which established the Endowment Fund.

The Treasurer presented the operating budget. On a motion by Director Pickering, it was MOVED and VOTED to accept the operating budget for 2002.

Old Business

Report on the 2001 Convention
Larry McCalvy, WA9JMO, reported on the 2001 cruise on the Holland American ship, MS Westerdam. Two hundred sixty three signed up for the cruise. Larry discussed some of the programs planned for the cruise as well as several possible new cruises that could be planned in the future. No action was taken at this time.

General Manager's Report
The Directory had been completed for 2001 and, in addition to being available on a CD, will be posted on the Web page.

Advertising proposals for the Journal were presented to ICOM and MFJ at hamfests this past summer. So far, they have not responded.

In a motion by Vice-President Taylor, it was MOVED and VOTED to accept two new chapters: No. 207, NOS AM Chapter in Dallas, Texas and No. 208, New York Harbor Chapter in Brooklyn, New York.

QCWA Web Home Page
The Membership Directory is now on the web page. Currently, there are about 200 members on the QCWA list server qcwa @ qth.net. Not much traffic currently but all Officers/Directors are encouraged to add QCWA relevant information.
In an effort to widen the information about QCWA, the Web Master and the General Manager will look into adding links to the QCWA Home Page from other web pages as well as adding links from the QCWA pages to other ham-related pages.

**Committee Reports (Report information summarized)**

A - Finance - Harold Chase, W1EES
Several suggestions for adjusting the allocation of funds in the association accounts were discussed. The Finance Committee will review and take action as needed.

B - Chapter Relations - Art Kunst, W3WM
Director Kunst reported on his visits to a number of chapter meetings in the Florida area. In January, 80-year membership plaques were presented to Harold Johnson, W2CHC, of the Gator Chapter and Adriel "Red" Spaulding, W4PUZ, of the PELICAN CHAPTER.

Based on Director Kunst's visits, it was felt that our problem with membership is a question of recruiting and retention. Director Kunst will be adding Larry McCalvy, WA9JMO, to his committee to provide suggestions on these two areas.

On a MOTION by Director Kunst, it was UNANIMOUSLY VOTED to approve a resolution for Larry, McCalvy, WA9JMO, thanking him for his planning and execution of the 2001 Convention Cruise.

The taping program, providing an audio version of the QCWA Journal, continues. It was stressed how important it is to make sure any members of the chapters with sight impaired members have their names on the distribution list for these tapes.

On a MOTION by Treasurer Knief, it was VOTED to award Father Tom Carten, K1PUZ, a QCWA Distinguished Service Award recognizing his work on preparing the audiotapes.

C - Administration - John Johnston W3BE
Director Johnston presented a revised draft of Section 14 of the Director's Guide, "Standing Committees." On a MOTION by Director Johnston, it was VOTED to replace the current version of Section 14 with the revised version.

The change to the wording of the By-laws, Article IX, AMENDMENTS, Section 3, which granted Life Membership to a member when receiving the 75-year membership award was published and became effective on October 1, 2001.

Director Johnston attended the 2001 National Conference of VECs. This was to determine any possible role the QCWA might play in the volunteer examiner program. Such activity is a proposed task for the External Relations Committee. On a MOTION by Director Johnston, it was VOTED to revise the description of tasks for the External Relation Committee to include the coordination QCWA support of the operator qualification systems.

As a result of an inquiry from one of our founding members, Director Johnston presented a Petition For Rule Making. The subject of the petition is a change in the way call signs are
allocated post mortem. Full details were presented in the Administration Committee report. On a MOTION by Director Johnston, it was VOTED to file the petition with the FCC.

As a result of discussion about the Director's Guide, it was the Boards' consensus to make other QCWA guides and handbooks part of the Director's Guide.

On a MOTION by Director Johnston, it was UNANIMOUSLY VOTED to issue a resolution reaffirming the QCWA's position supporting continued use of the CW mode on all frequencies on all amateur radio bands in the United States. The resolution will be published in the Journal and on the Web page.

D - External Relations - Gary Harrison, KØBC
President Harrison continues to explore the working relationship with ARRL. An agreement between the QCWA and the ARRL is currently being reviewed at the ARRL Headquarters.

E - Journal - Gary Harrison, KØBC
No significant problems currently exist with the Journal other than the need for more advertising to support the ongoing cost. Several ham radio equipment manufacturers have been contacted and given the rate structure but no response has yet been received.

F - Scholarship - Leland Smith, W5KL
The Scholarship committee's report, by President Emeritus Smith, W5KL, was presented. Due to a change in the deadline on the part of FAR, a decision to adjust the amount and number of scholarships was made prior to the board meeting via the e-mail voting procedure. Five (5) "named" scholarships of $1500 each and eleven (11) general fund scholarships of $1000 were approved for 2002. Since the amount of the "named" scholarships was larger than planned, the Scholarship Committee may have to adjust the amount and number of awards to be made in 2003.

G - Update on the Endowment Program - Arch Doty, W7ACD
Director Doty, W7ACD, noted that Leo Meyerson, W0GFQ, and two other QCWA members have made provisions in their Wills to leave their electronic equipment to the Endowment Program. An agreement between the QCWA and the Marconi Museum in Bedford, New Hampshire, to display electronic equipment of a historical interest has been concluded; a similar agreement is being discussed with the Antique Wireless Association. A copy has also been sent to the New England Wireless and Steam Museum.

Director Doty presented a new approach, that of selling bonds to our members. These would be non-dividend paying bonds (essential a loan to the QCWA) but would provide money for the Endowment Program. Board members comments were requested by e-mail, with a copy to President Harrison.

Finance Committee member Harris offered to prepare an article for the Journal on the subject of tax liability for bonds for tax-exempt organizations.
H - Historian - Wes Randles, W4COW
The Historian has received three crates of call books from the estate of Charles Baptist, W1PB. Once cataloged, by date, any missing copies at Headquarters will be sent to the General Manager.

Work continues on compiling of a photo album of past Board meetings. Any photos that are available should be sent to Historian Randles for inclusion in the album.

A fixed location for the historical documentation files of the QCWA is important. On a MOTION by Director Pickering, it was VOTED to have a committee consisting of the Historian Wes Randles), the Secretary (Chuck Walbridge) and Director Chase, approach the New England Wireless and Steam Museum to determine interest in housing the QCWA Historical documents.

### New Business

A - Report on the 2002 Convention
The proposal from Citrus Chapter 45, to host the 2002 convention was accepted (see the item under e-mail actions in the Secretary's report).

B - Revision of Committees
The revised structure for the Board of Directors' committees was presented by the Chairperson of the Administration committee and was approved (see the action under the Administration Committee report).

C - Revised Family Membership
Director Chase, responding to questions from a New England chapter, discussed changing the Family Membership fee. Some older members, due to financial issues, would like to pay for family membership on a one-year basis rather than a three-year basis. There is no provision for the one-year dues. It was felt that individual chapters should address the problem.

D - A QCWA Information Program
President Harrison would like the Board members to think about possible ways of preparing and distributing a program about the QCWA. It should be a low cost approach so that if lost or not returned, there would not be a large financial impact. This should be a program usable by a local radio club giving information about the QCWA and be used as a recruiting tool.

On a MOTION by Director Roach, it was VOTED to adjourn at 5:15 PM.

### Summary of Action Items

Director Johnston will prepare an article for the Journal stating the Board's position on the Associate Member issue.

Finance Committee member Harris will prepare an article for the Journal on bonds and tax exempt organizations if the proposal suggestion for the Endowment Program is initiated.
Attachments

All committee reports are included as attachments and considered a part of these minutes.

Charles Walbridge, K1IGD
Secretary